

**From:** [Ernesto Castano](#)  
**To:**  
**Subject:** CREATION TECHNOLOGIES IMPORTANT COMMUNICATION: Reschedule out / Cancel PO actions execution support  
**Date:** Tuesday, January 18, 2022 2:53:00 PM

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To our valued suppliers...

On behalf of Creation, I would like to wish you all a Happy New Year. May this 2022 be a joyful and successful year for you and your company.

During Q4'21, Creation has re-aligned our demand to capacity and supply. As a result of this, there's an increase of PO Actions from our MRP that will be communicated to you thru different ways and require your immediate and expedited attention.

I'm personally reaching out to you to ask for your and your team's help to act on our PO Action messages diligently and proactively, that include reschedule-ins, reschedule-outs and cancelations.

All our buyers are being instructed explicitly to follow the MRP supply/demand signals, and we're asking your team to do the same.

With your support, we expect to see substantial progress and positive trend on re-aligning our supply. We'll be prioritizing this review at our upcoming weekly calls and monthly reviews.

Please help us to cascade this message through the right people in your organization servicing our account.

Any comments or questions about this communication, feel free to contact me or reach out to your corresponding buyers and buyer leads.

Thanks in advance for your continued support as our strategic partner.

Sincerely,

**Ernesto Castano**

Director Supply Chain

Creation Technologies

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